



REQUEST FOR ROAD SIGN REPAIR/REPLACEMENT

Information Technology – GIS Division



In order to assist emergency response personnel, it is important that roadways have the appropriate road signs. The Augusta

Traffic Engineering Department makes every effort to maintain signage on all County roads and some of those which are privately owned. All requests for spelling/road type issues will be researched by the GIS office before any service with Traffic Engineering is initiated. Requests for new signs should only be initiated after approval of a road name by the GIS office.

REPORT CONTACT INFORMATION

Date: _____ Reported By: _____

Phone: _____ Fax: _____ Email: _____

Method of Follow Up (if desired): ☐ Phone ☐ Fax ☐ Email

NATURE OF REQUEST

Request For: A) ☐ New Installation ☐ Correction/Replacement ☐ Repair
B) ☐ Sign Bent/Removed ☐ Sign Defaced ☐ Post Bent/Removed ☐ Post Defaced
☐ Incorrect Spelling ☐ Incorrect Road Type ☐ Other: _____

Road Sign Name: _____ Intersecting Road: _____

Subdivision: _____ Road Ownership: ☐ County ☐ GDOT ☐ Private

Directions/Additional Information:

OFFICIAL USE ONLY

Plat Verified: ☐ Yes ☐ No Map Attached: ☐ Yes ☐ No # of Signs Needed: _____

Comments:

Augusta IT-GIS Official: _____ Date: _____

Date Received: _____

Date Notified: _____

Via: ☐ IO Mail ☐ Fax ☐ Email

MRNT Update ☐ Yes ☐ No

Traffic Engineering must be notified off all requests so work can begin after verification.

Augusta Richmond County Government
Information Technology Department • GIS Division

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